

**THE CHINESE UNIVERSITY OF HONG KONG**  
**Office of University General Education**

**Course Enrolment Information for University General Education Courses**  
**(Term 2, 2025-26)**

University General Education courses include General Education Foundation (GE Foundation) courses and courses in the Four Areas; and will be referred to as “University GE courses” in the ensuing paragraphs of this document. Before planning their study, students should read carefully the unit requirement, study scheme and enrolment restrictions stipulated in the [Student Handbook<sup>1</sup>](#). The revised University Core Requirements, along with the revised requirements of University GE, have been implemented from the academic year 2022-23. Students should go through the related details, including the unit requirement and the Area designations of University GE of individual Major Programmes, as stipulated in the [Student Handbook](#).

This document serves to advise students of the course enrolment arrangement of University GE courses in this term:

**(1) GE Foundation courses (prefix UGFH/UGFN)**

- a. Students are required to complete the GE Foundation Programme, which comprises two required courses:
  - i. UGFH1000 “In Dialogue with Humanity” and
  - ii. UGFN1000 “In Dialogue with Nature”.

To adhere to the University’s bilingual policy and strengthen students’ language competence in Chinese and English, in both the spoken and written modes, **the language of written assignments for the GE Foundation courses shall be consistent with the language of instruction**. If the language of lectures and tutorials is Chinese (Cantonese or Putonghua), the reflective journals and term papers shall be written in Chinese; if the language of lectures and tutorials is English, the reflective journals and term papers shall be written in English.

The classical texts used for the GE Foundation courses will remain bilingual. Recommendations would be given to students on the Chinese translations of classics written in English or other European languages and English translations of Chinese classics.

The language of instruction of GE Foundation classes is provided in the [teaching timetable](#). The abbreviations for the languages of instruction are available on the [Registration and Examination Section \(RES\)’s webpage](#). Students should read the information carefully before enrolling in a course.

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<sup>1</sup> Students admitted to first-year-first-degree (FYFD) places with Advanced Standing should refer to “III. University Core Requirements” in the Annex of the [General Regulations Governing Full-time Undergraduate Studies](#). Students admitted to Dual Undergraduate Degree Programmes shall follow the requirements stipulated by their respective Major Programmes. Details are given in [the respective study schemes of the Major Programmes](#).

**b. Course Enrolment**

Please note the following course enrolment arrangements, effective Term 2 of the 2025-26 academic year:

- i. Students are advised to complete the two GE Foundation courses in their first two years of study.
- ii. **All students, including those in Year 3 and above, may enrol in GE Foundation courses via CUSIS during the course registration period. It should be noted that as the majority of places are reserved for Year 1 and 2 students, only a limited number of places in each GE Foundation class will be allocated to Year 3 and above students during this period.**
- iii. **The reserved quotas will be released during the CUSIS add/drop period.** During this time, all students may add (if vacancies are available) or drop courses on CUSIS. Students may also use the “Swap” function to change their lecture section (e.g. from UGFH1000A to UGFH1000B) and the “Update” function to switch tutorial groups within the same lecture (e.g. from UGFH1000AT01 to AT06 under UGFH1000A).
- iv. Applications submitted after the CUSIS add/drop period will generally NOT be accepted.

**(2) Courses in the Four Areas (prefix UGEA/UGEB/UGEC/UGED)**

**a. Co-requisite requirement**

GE Foundation courses are the co-requisite for the courses in the Four Areas. Students should have completed at least one of the two GE Foundation courses, or should enrol in one concurrently when enrolling in any course(s) in the Four Areas. This co-requisite requirement also applies to the departmental double-coded courses and the courses of non-local tertiary institutions taken in the current degree of study when these two types of courses are recognized for the fulfilment of University GE requirements. Students on the waiting list for their intended first GE Foundation course are not considered as having fulfilled this co-requisite course requirement.

**b. Course ceiling**

Students are allowed to take a maximum of two University GE courses in this term. This ceiling on University GE courses shall include GE Foundation courses, courses in the Four Areas, together with the departmental double-coded courses and the courses of non-local tertiary institutions when these two types of courses are recognized for the fulfilment of University GE requirements. To enhance system performance, **a maximum of two classes, including the GE Foundation classes, those in the Four Areas and the waitlisted classes of the said two kinds of courses, can be put in the “Shopping Cart” under “My Class Schedule”.** After reaching the ceiling, a student must drop one University GE class before he/she can add another into the shopping cart.

**c. Declaration of/change in major programme**

For broadening purposes, there is course enrolment restriction/exclusion with respect to the major studies of the students concerned and to course(s) the students have already taken. Such restriction/exclusion has been stipulated in the “Course List” of the [Student Handbook](#). Students who have declared a new major are advised to check the course enrolment restriction/exclusion in the [Student Handbook of their admission year](#). For students admitted to broad-based programmes, they are advised not to take the University GE courses which exclude students of the major programmes they plan to apply for. If any of the University GE courses taken by a student in the past fall under the restricted/excluded courses of the student’s new major, the units earned in the past course(s) will be counted towards general elective and overall units completed; and the students have to take other University GE course(s) to make up for the required units.

**d. Double-coded courses**

Some University GE courses are also double-coded with department/programme courses. Double-coded courses are indicated in the “Course List” of the [Student Handbook](#) and the CUSIS Course Catalogue. If students would like to use the units earned from such departmental courses to fulfil the University GE requirement and that the GE course enrolment restriction/exclusion is duly fulfilled, they shall submit an application to the Office of University General Education. If students would like to use the units earned from a University GE course to fulfil major or minor programme requirements, they have to apply to the relevant Department/Programme Office, and students should take another University GE course to make up for the required units.

### (3) Schedule

**Check “My Class Schedule” at the respective stages of the course registration and add/drop period**

All successful enrolment and add/drop of courses will be reflected on “My Class Schedule”. Students must always check “My Class Schedule” on CUSIS and verify their enrolment status at the respective stages of the course registration and add/drop period.

#### **Course registration on CUSIS**

**10-11 November 2025:** Year 4 or above students and final year students, Year 3 or above students admitted with Advanced Standing, and Year 2 or above students admitted to senior-year places

**13-14 November 2025:** Year 3 students, Year 2 students admitted with Advanced Standing and Year 1 students admitted to senior-year places

**17-18 November 2025:** Year 2 students and Year 1 students admitted with Advanced Standing

**20-21 November 2025:** Year 1 students

- a. **The language of instruction** of each course is given in [the teaching timetable](#). Students should check carefully before course enrolment. Please refer to [the RES webpage](#) for an explanation of the abbreviations.
- b. **Students on the waiting list will be enrolled automatically once a vacancy arises.** They should check “My Class Schedule” daily to track any changes in their enrolment status. If students do not wish to get enrolled, they should drop the courses on the waiting list immediately to vacate the places for other students who wish to enrol.

#### **5-9 January 2026: Attend class and study course information**

Students who have enrolled in or are planning to add any courses should attend/sit in class and study the necessary course information before making any decision for add/drop.

#### **12-18 January 2026: Course add/drop under CUSIS**

- a. Students who wish to add/drop courses must do so **on CUSIS during this period**. Application for add/drop after this period will not be considered unless there are compelling reasons supported by documentary proof.
  - b. Students on the waiting list will be enrolled automatically once a vacancy arises. **Negligence to drop a course on the waiting list will affect the enrolment opportunities of other students and cannot be accepted as a justification for add/drop after this period.**
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## 19-23 January 2026: Special add/drop at the Office of University General Education

Add/drop applications after the above CUSIS add/drop period will normally NOT be considered.

- a. Course-add can be considered for graduating students who have to take University GE courses to fulfil graduation requirements but have failed to enrol in the course(s) even after the close of the CUSIS add/drop period. Enrolment is subject to the availability of class quota.
- b. **Any other applications will NOT be considered unless there are compelling reasons.** Documentary proof, wherever applicable, should be submitted together with the application. **Carelessness or failure to obtain class information before the end of the CUSIS add/drop period will NOT be acceptable reasons.**
- c. Late applications after this period will NOT be considered except those with strong justifications with relevant supporting documents to certify and substantiate the reason(s) for late course add/drop.

### (4) Enquiry

GE Foundation Programme	Courses in the Four Areas
Address: 7/F Hui Yeung Shing Building Tel: 3943 3730 Email: <a href="mailto:gef-info@cuhk.edu.hk">gef-info@cuhk.edu.hk</a>	Address: 8/F Hui Yeung Shing Building Tel: 3943 7075 / 3943 7563 Email: <a href="mailto:uge-info@cuhk.edu.hk">uge-info@cuhk.edu.hk</a>
URL: <a href="https://www.oge.cuhk.edu.hk">https://www.oge.cuhk.edu.hk</a>	
<u>Opening Hours of Counter Service:</u> <b>Monday – Thursday: 9:00 a.m.-1:00 p.m.; 2:00 p.m.-5:30 p.m.</b> <b>Friday: 9:00 a.m.-1:00 p.m.; 2:00 p.m.-5:45 p.m.</b>	

15 October 2025