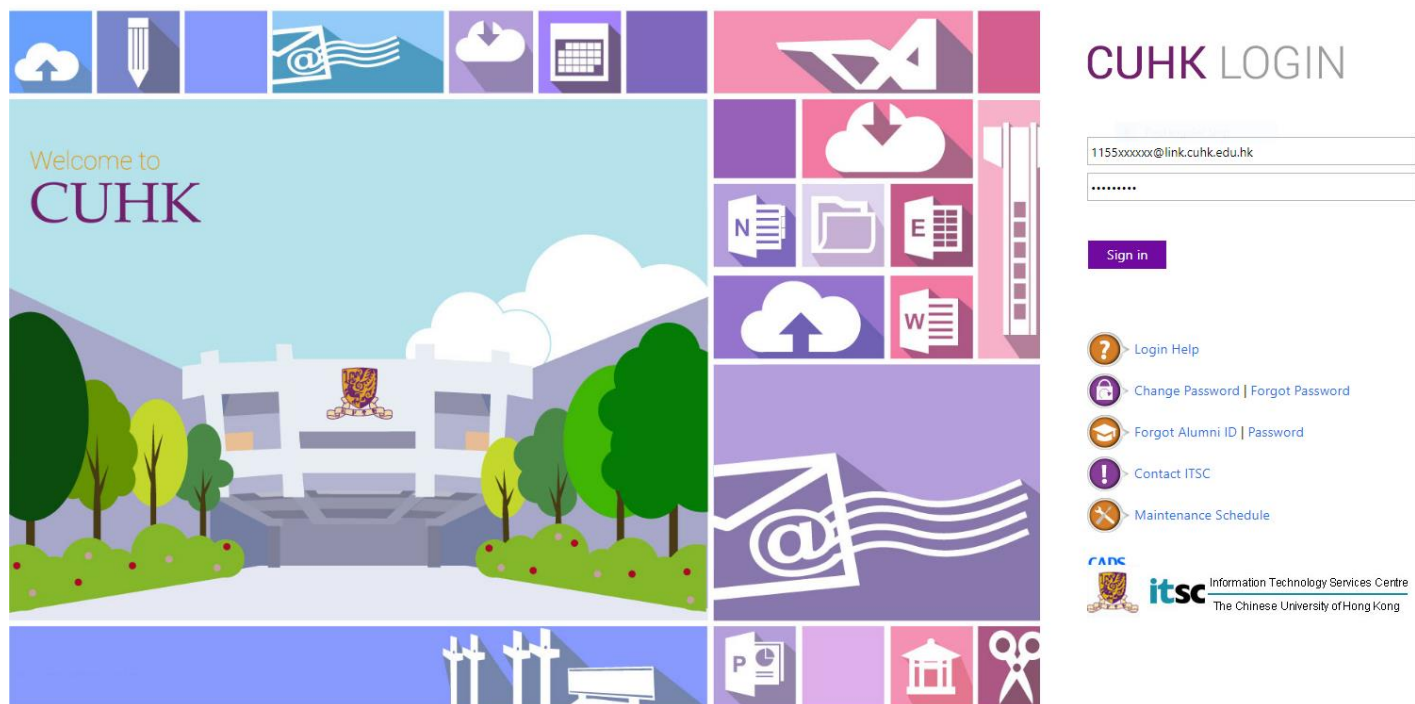


## How to apply for Exemption by Attainment from CHLT1001 and CHLT1002 on CUSIS

1. Logon “MyCUHK” (<https://portal.cuhk.edu.hk/>)



Welcome to  
**CUHK**

**CUHK LOGIN**

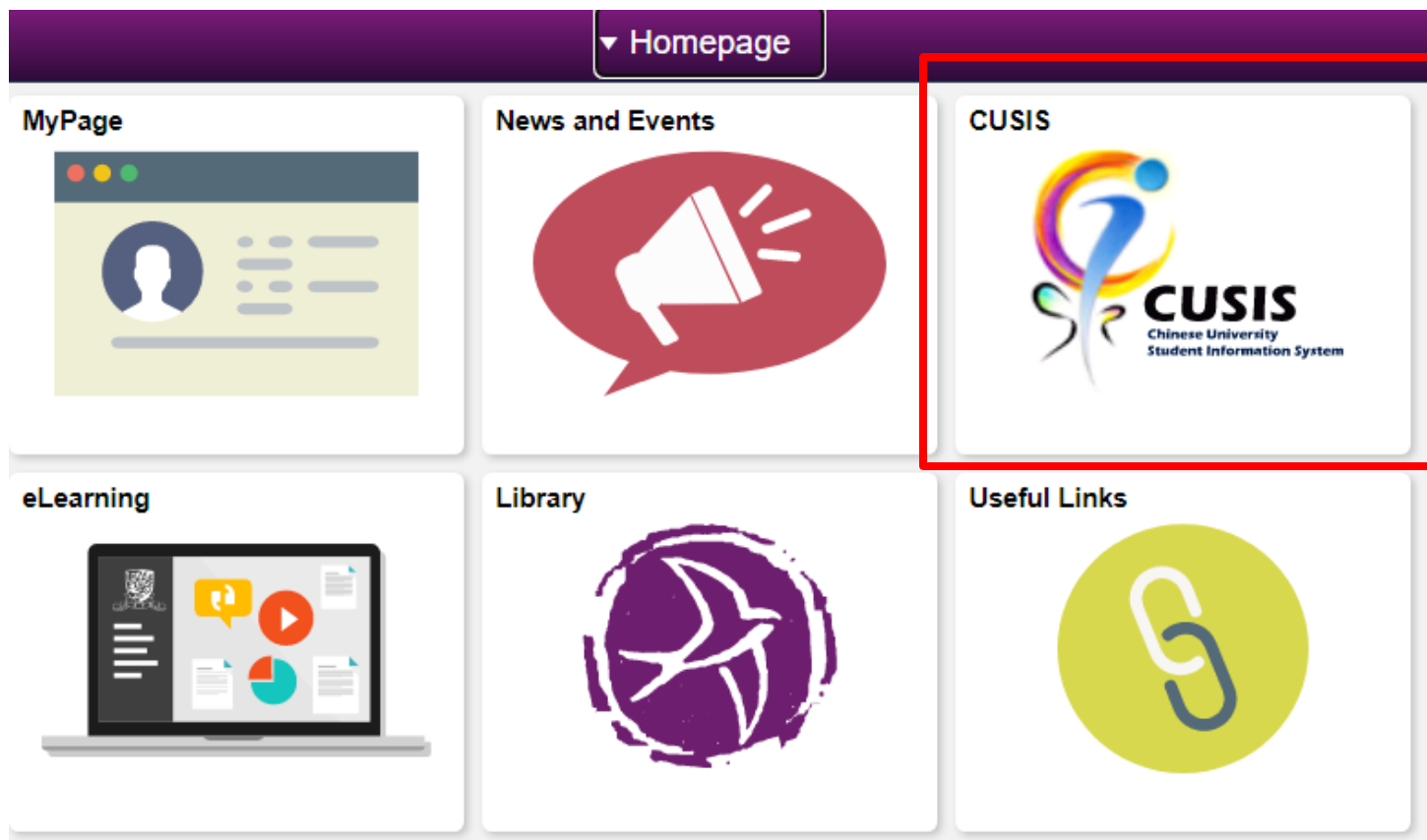
1155xxxxxx@link.cuhk.edu.hk  
.....

Sign in

- Login Help
- Change Password | Forgot Password
- Forgot Alumni ID | Password
- Contact ITSC
- Maintenance Schedule

**itsc** Information Technology Services Centre  
The Chinese University of Hong Kong

2. Logon CUSIS system



▼ Homepage

**MyPage**

**News and Events**

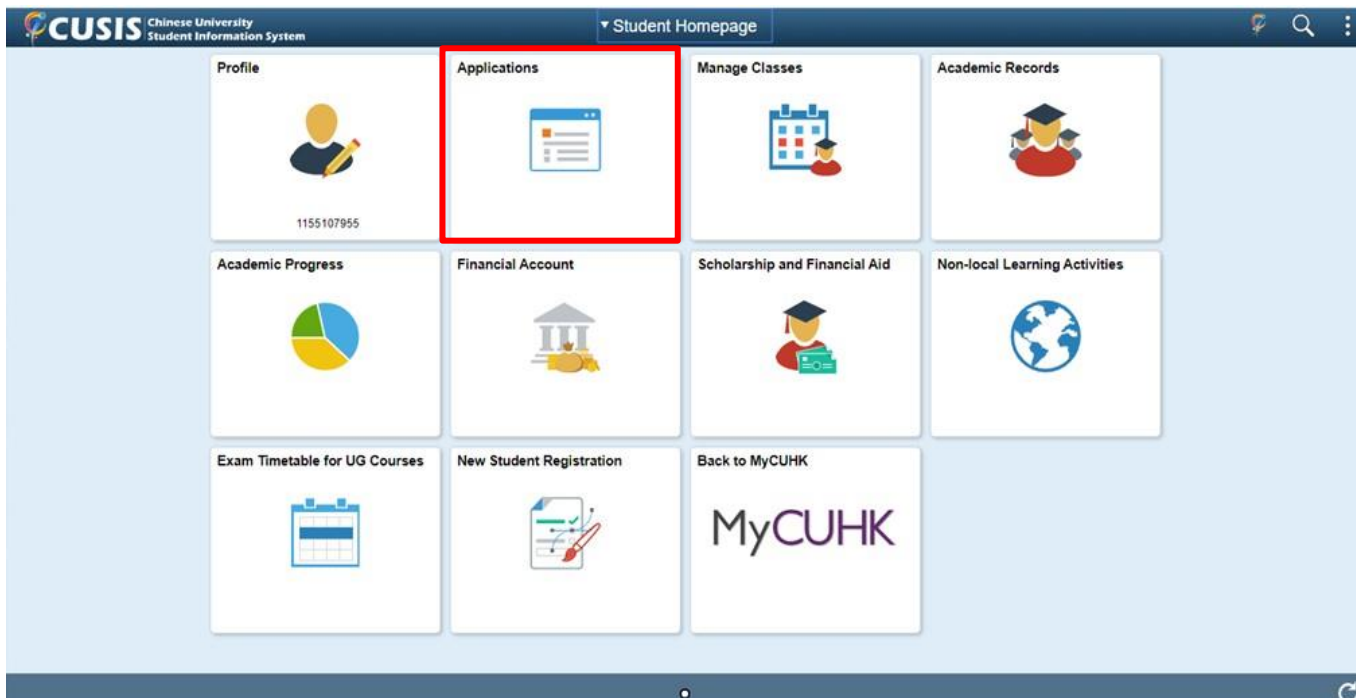
**CUSIS**  
Chinese University  
Student Information System

**eLearning**

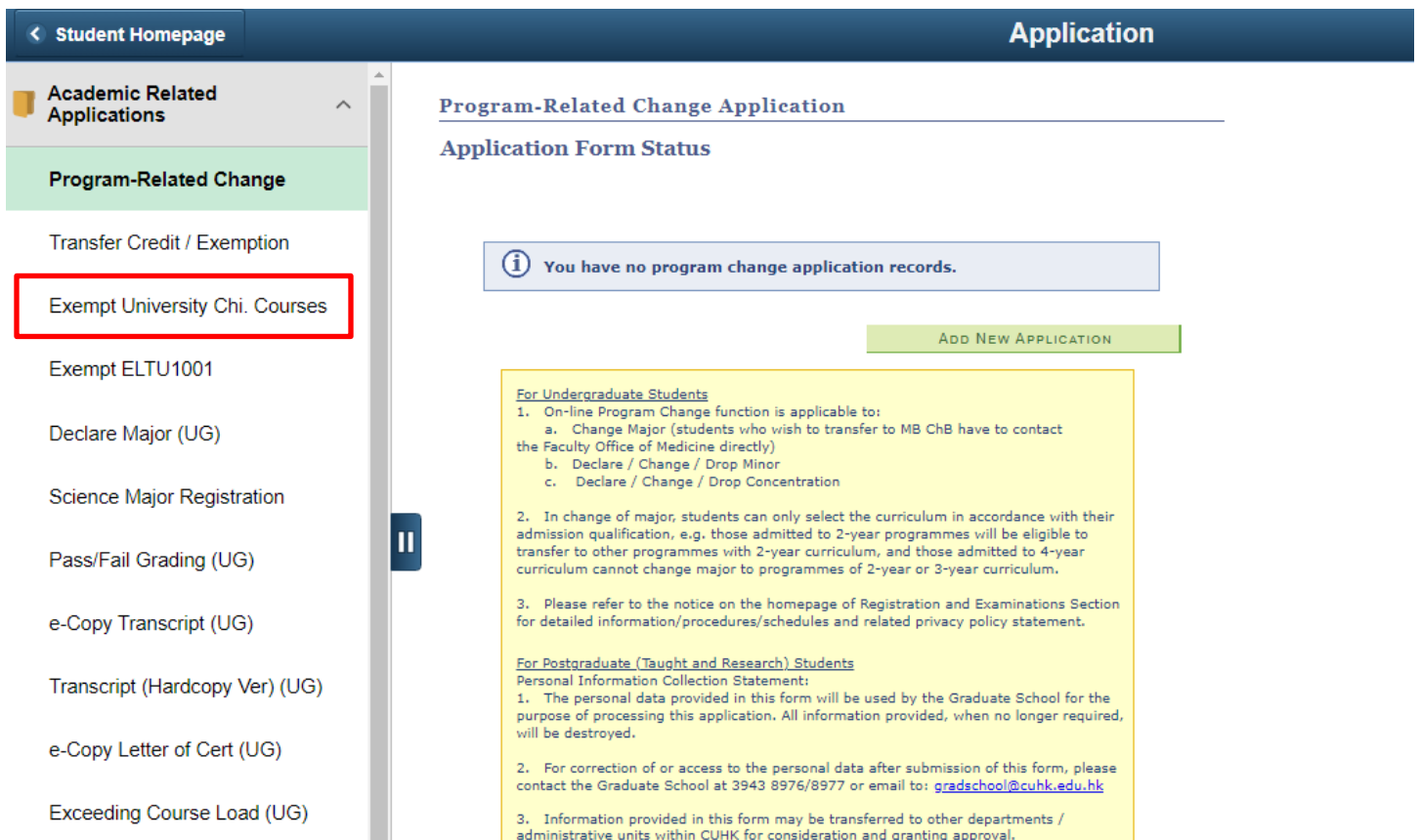
**Library**

**Useful Links**

### 3. Click “Applications”



### 4. Select “Exempt University Chi. Courses”



5. Read the information and press “☑” and “Submit” buttons to submit your exemption application

The screenshot shows the 'Application' page for 'Exempt University Chi. Courses'. The left sidebar lists various academic applications, with 'Exempt University Chi. Courses' selected. The main content area displays the following information:

QHDX, Yvwx Lvrxz

**Application for exemption by attainment from University Chinese courses**

Based on the admission records transferred/submitted to CUHK, you are eligible to apply for exemption from University Chinese Courses by this system function. The exemption to be granted is for the related courses ONLY. Students who are exempted from the courses are required to take 2 units of specific language enhancement courses and other courses for fulfilment of the overall units for graduation as specified for their study programmes.

I have read the above information and would like to submit application for exemption by attainment from University Chinese courses.

**SUBMIT**

6. If the application is successfully submitted, a system generated reply will be shown. The record will then be updated to CUSIS in due course.

The screenshot shows the 'Application' page after successful submission. The main content area displays the following information:

LYB, Zbhhdxz

**Application for exemption by attainment from University Chinese courses**

Your application for exemption by attainment from University Chinese courses has been approved.

A dialog box is displayed with the following text:

Exemption Approved for University Chinese Courses (21000,857)  
Your application for exemption by attainment from University Chinese courses has been approved.

**OK**