

The Chinese University of Hong Kong
Registration and Examinations Section, Registry

Declaration/Change of Minor(s)
(2025-26)

1. Application Period and Procedures

(Logon CUSIS and select “Application” > “Program-Related Change Application”)

2 October 2025 – 18 April 2026* (i.e. last teaching day of 2025-26)

The application deadline for students who are expected to graduate in 1st term 2025-26 is **31 December 2025 and the last day for Department approval is 8 January 2026. **Late application will NOT be accepted.***

Add Minor(s)

(a) Check existing minor(s)

Students should check their existing minor(s), if any, under “Profile” > “My Academics” to consider if change is needed.

(b) Input courses under CUSIS

Students MUST check the course fulfillment of the intended minor programme by referring to the study scheme under the [Undergraduate Student Handbook](#), and input courses that they have already taken for the minor programme. Students’ applications can only be approved by the Department if they have completed/nearly completed all course requirements. Department may also enquire students’ course history to check if all relevant courses have been taken.

Change Minor(s)

Students who wish to change from one minor to another one (e.g. from French to German) should **CHOOSE** “Change Minor” instead of “Add” under CUSIS. Follow the above steps (a) and (b).

Note

- CUSIS only allows declaration of 3 minors at most. If students have already registered 1 minor, only 2 new applications for minors can be submitted within the application period. Please contact RES if any students need to register additional programme(s).
- By submitting the applications, students are deemed to have given consent to intended office(s) of the minor programme(s) to view all their course information under CUSIS for the purpose of making approval or otherwise.

Cancel Minor(s)

Students who wish to cancel a declared minor should choose “Drop Minor”. No further approval is necessary.

2. Department Approval

Departments can review and approve the above applications at any time during the specified application period. Students should take the initiative to check their application result on CUSIS and follow up as necessary. The last day for approval on CUSIS is 24 April 2026.

3. System Walkthrough and Enquiry

Please refer to RES homepage for the system walkthrough. For further enquiries, please contact RES:

Email : ugadmin@cuhk.edu.hk

Telephone : 3943 9888