

香港中文大學
THE CHINESE UNIVERSITY OF HONG KONG
教務處註冊及考試組
Registration and Examinations Section, Registry
發還保證金申請表
APPLICATION FOR REFUND OF CAUTION MONEY

注意

Note:

請留意全日制本科生總學則第2.3條之規定。

Please note Clause 2.3 of the General Regulations Governing Full-time Undergraduate Studies.

姓名〔英文〕 _____ 姓名〔中文〕 _____ 學號
Name:〔in English〕 _____ 〔in Chinese〕 _____ Student I.D. No.: _____

主修/課程 _____ 課程編碼 _____
Major/Programme: _____ (Programme Code: _____)

修業年 _____ 香港身份證號碼 _____ 聯絡電話 _____
Year of Attendance: _____ H.K.I.D. Card No.: _____ Contact Tel. No.: _____

發還保證金安排 請以
Refund of Caution Money Arrangement Please make cheque payable to _____

為支票抬頭人，通訊地址如下
and mail to the address below:

請轉賬往下列銀行戶口
Please transfer to the following account:

銀行名稱
Name of Bank: _____

存戶姓名
Account Name: _____

存戶號碼
Account No.: _____

簽署
Signature: _____

日期
Date: _____

收集個人資料聲明

- 此表格所收集的資料將用以處理有關的申請，所提供的資料於無需保留時將全部銷毀。
- 本表格所收集的資料或會轉交香港中文大學其他行政或教學部門作考慮或批核用。
- 如在遞交此表格後要查閱或改正個人資料，請聯絡註冊及考試組：(電話：3943 9888、傳真：2603 5129、電郵：ugadmin@cuhk.edu.hk)

Personal Information Collection Statement

- The personal data provided on this form will be used for the purpose of processing this application. All information provided will be destroyed when no longer required.
- Information provided on this form may be transferred to other departments/ administrative units within CUHK for consideration and granting approval, where applicable.
- For correction of or access to the personal data after submission of this form, please contact the Registration and Examinations Section: (Tel. No.: 3943 9888, Fax No.: 2603 5129, e-mail address: ugadmin@cuhk.edu.hk)

For office use only

Registration and Examinations Section

- No outstanding claim, refund full amount.
- Outstanding claims \$ _____ (See attached)
- Others _____

Handled by: _____ Date: _____

To Finance Office on: _____

Finance Office

Checked/Approved by: _____

Refund amount: HK\$ _____

Posting date: _____

Date of cheque: _____

Initials of cheque signer(s): _____

Company Code: C001
Business Area: 0003
Account Code: 206002