

香港中文大學
THE CHINESE UNIVERSITY OF HONG KONG

教務處註冊及考試組
Registration and Examinations Section, Registry
退學通知書
NOTICE OF WITHDRAWAL

注意

Note:

申請發還保證金，請另填「發還保證金申請表」。

Please also complete the form "Application for Refund of Caution Money" as necessary.

本人決定於 _____ (日期) 起退學，並明白此退學決定將不能取消。

I hereby inform you of my decision to withdraw from the University with effect from _____ (Date)

and understand this withdrawal decision is irrevocable.

本人之個人資料如下：

My personal particulars are as follows:

姓名 [英文] _____ [中文] _____ 學號 _____
Name : [in English] _____ [in Chinese] _____ Student I.D. No. : _____

主修 / 課程 _____ 課程編碼 _____
Major / Programme : _____ (Programme Code: _____)

修業年 _____ 香港身份證號碼 _____ 聯絡電話 _____
Year of Attendance : _____ H.K.I.D. Card No. : _____ Contact Tel. No. : _____

退學原因 (請於下列選擇一個最適合之原因):

Reason for Withdrawal (Please the most appropriate reason listed below):

- | | | |
|---|--|--|
| <input type="checkbox"/> 移民
Emigration | <input type="checkbox"/> 工作
Employment | <input type="checkbox"/> 經濟原因
Financial reason(s) |
| <input type="checkbox"/> 健康原因
Health reason(s) | <input type="checkbox"/> 適應困難
Adjustment Problem(s) | <input type="checkbox"/> 學業成績欠佳
Unsatisfactory academic results |

- 於其他院校繼續升學
Continue/Apply study in another University/Institution

大學或院校名稱 _____ 國家(海外升學適用) _____
Name of University/Institution: _____ Country (for overseas study): _____

主修 / 課程 _____
Major/Programme: _____

本科生課程 其他(請註明) _____
 Undergraduate Others (please specify): _____

- 其他原因(請註明):
 Other reason (please specify): _____

簽署 _____ 日期 _____
Signature : _____ Date : _____

收集個人資料聲明

- 此表格所收集的資料將用作註冊學生紀錄事宜。所提供的資料於無需保留時將全部銷毀。
- 學生就讀於香港中文大學期間所申報或被收集之個人資料，均可由香港中文大學各教學及行政部門持有、轉告及用於審核、聯絡、行政及策劃之用途。
- 如在遞交此表格後要查閱或改正個人資料，請聯絡註冊及考試組：(電話：3943 9888、傳真：2603 5129、電郵：ugadmin@cuhk.edu.hk)

Personal Information Collection Statement

- The personal data provided on this form will be used for the purpose of processing student records. All information provided will be destroyed when no longer required.
- Data collected from or generated by students during their studies at CUHK may be held by/transferred to any department/administrative unit within CUHK as management information to facilitate verification, communication, operation and planning.
- For correction of or access to the personal data after submission of this form, please contact the Registration and Examinations Section (Tel. No.: 3943 9888, Fax No.: 2603 5129, e-mail address: ugadmin@cuhk.edu.hk)

The Department/Programme has noted the above-named student's decision to withdraw. Kindly process the withdrawal as requested.

Remarks : _____

Signature of Dept. Chairperson/Programme Co-ordinator

Date

For office use only

Handled by : _____

Date : _____

Computer record updated by : _____

Date : _____